



Horsham Gymnastics Centre

HGC Coaches, Officials & Volunteers Responsibilities & Codes of Conduct.

As a coach, official or volunteer you are expected to abide by the HGC and BG coaching code of conduct and ethics. At all times show respect and understanding for safety and welfare of others.

Your responsibilities are:

- As a member of HGC you are expected to follow and abide by the club rules and to conduct yourself in a responsible and professional manner.
- Be ready to start your class allowing enough time to enable you to check and make sure that the environment and equipment you are conducting your duties in is safe and suitable for the task in hand. If not you need to take immediate and appropriate actions to ensure the safety of all members and individuals within the Gym.
- Dress suitably for every class in line with BG guidelines.
- Make sure participants, where possible, are fit and able to participate in the class. Consider safety of participants before the development of performance.
- Ensure you hold the appropriate qualification and valid insurance cover for the task at hand.
- Ensure all participants are prepared physically and mentally.
- Ensure at all times appropriate use of language is used and display high standards of behaviour.
- Never consume alcohol, prohibited substances or non prescription drugs immediately before or during work hours at HGC.
- Always report any incidents, referrals or disclosures immediately to the appropriate person, following BG guidelines and child protection regulations. Make sure that confidential information is not disclosed unless consent has previously been given.
- If you should wish to raise a concern about a child's welfare, you should contact the club welfare officer. If you feel you are unable to discuss this concern with the Club Welfare Officer you should contact the regional Welfare Officer for advice. *South East Regional Welfare Officer: Lynn Potter 07739512206.*
- Promote positive aspects of the sport. Ensure each class is given 100% to ensure motivation and maximum fun for the participants.
- Never exert undue influence over performers to obtain personal benefits or goals.