



Horsham Gymnastics Centre

Club Rules updated January 2012

1. All children participating in gymnastic classes within the club must be registered and hold a current Insurance Membership of the British Gymnastics Association (BGA). The BGA membership for each year runs from 1st October until the 30th September see over for detail of charges.
2. Everyone attending the club must be a member of the club and an annual club membership fee will be charged please see over for details of current membership charges.
3. Fees should be paid promptly within 14 days of issue and no later than the end of the fee-billing period, which is normally during the last week of the month and is clearly indicated on each and every fee slip. If payment is not received on time a late payment charge will be made and added to the following bill. In the rare event that continued late or non-payment is recorded then the Club will exercise its right to exclude these members from classes.
4. In the event of a child being withdrawn from the club, parents must give 4 weeks notice prior to the event.
5. On withdrawal from the club, all arrears must be paid to the club
6. Coaches must be informed of any illness that may affect the child's training e.g. asthma, earache, colds, dizziness etc. generally if a child is too ill to attend school it is unlikely that they are well enough to attend a Gymnastic class.
7. Children must arrive promptly before the start of their class to enable them to register at the gallery reception, go to the toilet and prepare for the start of their class. Please also ensure that your children are collected on time also from the gallery. We would prefer that no young children leave the Gym or Gallery unattended, as all areas outside of the Gym are public spaces, which we are unable to supervise.
8. Personal items should not be left unattended. All items that are left will be at the owners risk and the club accepts no responsibility for loss or damage.
9. No food or drink is allowed in the training hall.
10. Long hair must be tied back neatly and securely.
11. Children are expected to behave in an orderly and appropriate manner and to listen to the coaches' instructions.
12. There must be no running in the training hall, unless connected to gymnastics activity.
13. Jewellery must not be worn. Earrings should be removed. Children that have recently had their ears pierced must cover the earrings with micropore tape.
14. It is desirable that all children wear the club leotard but not essential. Good quality leotards are available for purchase from the club office within the main gym hall.
15. All class fee charges are based on the allocation of a place within a class, therefore if you do not attend the class, fees are still due unless you have given us notice and informed us that the place is no longer needed. We do not operate a pay as you go attendance scheme.
16. It is a requirement that all members complete a club registration form, as this information is essential if we need to contact you in the case of an emergency. If you move house or change contact details please ask your coach for a new form so we can keep our records up to date.

Contact Details

All mail & correspondence including payments and any concerns or complaint should be sent to:

Horsham Gymnastics Centre Ltd. Lynmead House, Kingsmead Close, Horsham West Sussex RH12 4RZ

For contact by Phone the Pavilions in the Park direct Class & Information Line is **(01403) 756699**

2012 Club Annual Membership

The annual Club Membership is £17.50 plus Vat (£21.00 Inc Vat) which runs from the 1st January to the 31st December 2012.

For members joining part way through the year the following reduced membership charges will be applied.

Members joining between the 1st April and the 31st December will be charged a pro-rata rate of £1.67 per month + Vat (£2.00 Inc Vat) for each remaining month up to and including December 2012.

Class Charges as from 1st February 2012

Preschool Parent & Toddler Class	45 minute Class	£4.60 + Vat (£5.52 Inc Vat)
Preschool Classes	45 minute Class	£5.50 + Vat (£6.60 Inc Vat)
Preschool Classes	1 Hour Class	£6.05 + Vat (£7.26 Inc Vat)
Gymnastic Class	1 Hour Class	£6.05 + Vat (£7.26 Inc Vat)
Gymnastic Class	1½ Hour Class	£8.50 + Vat (£10.20 Inc Vat)
Gymnastic Class	2 Hour Class	£11.30 + Vat (£13.56 Inc Vat)
Gymnastic Class	3 Hour Class	£13.30 + Vat (£15.96 Inc Vat)
Gymnastic Classes	4 Hours per week	£15.40 + Vat (£18.48 Inc Vat)
Gymnastic Classes	6 Hours per week	£17.90 + Vat (£21.48 Inc Vat)
Gymnastic Classes	8 Hours per week	£22.00 + Vat (£26.40 Inc Vat)

All Squad members will be charged at the revised hourly rates see separate squad fee information sheet.

2011 - 2012 British Gymnastic Association (BGA) Insurance, Membership & Registration Fee.

Horsham Gymnastics Centre have fully adopted the BGA equity policy and it is a requirement of our BGA registration that all our members participating in gymnastics or associated gymnastic activities are registered and fully paid up members of the BGA.

This years BGA Membership Period runs from 1st October 2011 until 30th September 2012

The annual BGA bronze membership non-competitive is £15.00 (i.e. born before 1st Oct 2007)

The annual BGA silver membership for competitive gymnasts is £40.00

The annual BGA bronze kinder gym membership is £10.00 (i.e. born between 1st of Oct 2007 and 30th Sept 2009)

BGA membership is not required for children born 1st of October 2009 or later.

The BGA insurance membership which we collect on the behalf of the BGA is the BGA net charged cost which is then passed on to the BGA at no additional cost and is currently not subject to VAT.